



Addendum #1
PRINT AND MAIL THE MORaine MESSENGER
September 30, 2026

- Q: Is that exact mixed-stock construction mandatory?
- A: Yes, "Paper weight: 4-page cover on 100 lb. gloss text plus up to 20-page interior on 80 lb. gloss text" is mandatory.
- Q: Would a proposal using 100-lb. gloss text throughout, at the same or lower total cost, be considered non-responsive?
- A: Yes.
- Q: If the answer is yes, what functional, technical or purchasing objective requires two different paper weights rather than allowing an equal-or-better paper substitution?
- A: The RFP mandates "Paper weight: 4-page cover on 100 lb. gloss text plus up to 20-page interior on 80 lb. gloss text."
- Q: May a bidder submit the exact specified construction as the base bid and separately provide a lower-cost or higher-quality alternate using 100-lb. text throughout?
- A: The RFP does not permit alternate proposals.
- Q: What specific City need or procurement purpose is served by requiring disclosure of a bidder's trade production source?
- A: The City has a right to know the identity of entities providing goods/services to the City.
- Q: If the prime contractor accepts full contractual responsibility for price, quality, schedule, pickup, delivery and performance, why is disclosure of the underlying trade printer necessary?
- A: The City has a right to know the identity of entities providing goods/services to the City.
- Q: Is disclosure of the printer's identity an absolute condition of responsiveness?
- A: Yes.
- Q: If a bidder considers its trade production relationships proprietary business information, will the City accept that information separately and treat it as confidential to the extent permitted by law?

A: The RFP requires: "If another company handles the print job, the primary vendor must supply the printer's name, address, phone number and email." The information requested - printer's name, address, phone number and email - is non-proprietary information.

Q: If the City will not permit confidential submission, please confirm clearly whether refusal to disclose a trade printer will automatically result in rejection of the proposal.

A: The RFP requires: "If another company handles the print job, the primary vendor must supply the printer's name, address, phone number and email." Failure to provide the information will be considered non-compliance with the RFP.

Q: Is mailing every edition as an 8½ × 11 flat mandatory?

A: Yes.

Q: Would a proposal that mails qualifying 4- through 16-page editions as properly prepared USPS-compliant folded booklets be considered nonresponsive?

A: Yes.

Q: If so, what City requirement or operational objective requires flat mailing even when a compliant letter-size configuration could reduce postage?

A: The RFP specifies the form required by the City.

Q: May a bidder provide the flat-mailing configuration as the base bid and separately provide an alternate showing the cost and estimated postal savings of a folded-booklet configuration?

A: The RFP does not permit alternate proposals.